



City of Monterey Volunteer General Agreement

Volunteer _____ (H) _____ (W) _____

Address _____
Street City, State Zip

As a volunteer, I agree to attend an orientation, perform the tasks outlined in my assignment description, to the best of my ability; to report on time, when scheduled, and if unable to do so, call my supervisor; to accept supervision and maintain confidentiality; to observe safety guidelines and other rules and policies of the City of Monterey; to strive to help the City meet its goals and objectives, and provide adequate notice prior to ending my commitment.

The City agrees to provide orientation, ongoing supervision, training and feedback. I understand and acknowledge that I am not an employee of the City of Monterey and as such, am not eligible for salary benefits or any other type of compensation from the City arising from the services, which I am voluntarily providing. It is further understood that this agreement is made at mutual convenience and may be ended at any time by either the volunteer or the City. I further agree to hold the City, its agents, officers, and employees harmless from and against any and all costs, expenses or liability incurred as a result of any claim, suit, lien or other legal proceeding (including attorney's fees) against the City resulting from negligent acts related to my service. The City will provide written notice to any volunteer whose services are no longer needed. An exit interview will be offered to all volunteers.

Signed: _____ (Volunteer) Date: _____

Signed: _____ (Parent/Guardian) Date: _____

Signed: _____ (Coordinator) Date: _____

Permission to use Photographs or Videos

On occasion, photographs or videos are taken of volunteer activities within the City of Monterey. These photos are used to make display boards for recruitment, to promote volunteerism, or for brochures, other publications and websites the City may take which includes mention of its volunteers. By signing this form, you are giving permission for us to use these photos or videos in promotional or recruitment, recognition, and other uses.

Signature of Volunteer

Parent/Guardian

Date

Volunteer Assignment Verification

Volunteer Assignment: _____

Dept. _____

Staff Supervisor _____